

To check safe working conditions, and ensure safe working practices are being followed the management committee will carry out regular site inspections and investigate any accidents, near misses that occur.

Health and Safety named person- Phil Plackett and the **Management Committee** are responsible for investigating work-related causes of sickness and the management committee are responsible for acting on investigation findings to prevent a recurrence.

**Emergency procedures – fire and evacuation:**

Health and Safety named person- Phil Plackett is responsible for ensuring the fire risk assessment is undertaken and implemented.

Escape routes should be checked by anyone on site for obstructions and cleared if blocked

Fire Extinguishers will be provided on site at all events and will be checked and maintained by

Health and Safety named person-

**Emergency Evacuation Procedure:**

An emergency evacuation should be carried out periodically and the procedure is on display situated by the Fire Extinguishers across the site.

The management Committee will be made available to support the Health and Safety named person- Phil Plackett with all tasks due to the legal obligation of the organisation day to day running of **One Kegworth**

Date: 1<sup>st</sup> MARCH 2019

Signed: Phil Plackett

Review Date: 1<sup>st</sup> MARCH 2020